



REPORT TO BOARD OF TRUSTEES February 25, 2020

Deb Crawford, Director of Education

SUBJECT: Policy Approval – Procedural By-Laws – Preamble and Procedures

PREPARED BY: Deb Crawford, Director of Education

BACKGROUND:

As part of its regular cycle of examination of policies and procedures, the Board's Procedural By-Laws have been reviewed and updated through November and December 2019 and January 2020. Changes to the document have been vetted by the Policy Review Committee and have been presented to the full Board at the November 12, 2019 and January 28, 2020 meetings, as required by Sec. 3.3 of the By-Laws.

Sec. 3.3 – Rules of Order

No amendment, alteration or addition to this By-Law shall be made unless due notice thereof, in writing, setting forth the proposed amendment, alteration or addition, shall have been given at a Board meeting previous to that in which the same comes up for consideration, and unless a majority of all members present of the Board vote in favour of such amendment, alteration or addition.

The By-Laws, as amended in the attached documents, are now presented to the Board of Trustees for approval.

RECOMMENDATIONS:

That the St. Clair Catholic District School Board receive the report: *Policy Approval – Procedural By-Laws – Preamble and Procedures* for information.

That the St. Clair Catholic District School Board approve *Sec. A – Preamble and Procedures – Procedural By-Laws*, effective February 25, 2020.